## Memo to residents of the dormitory of the Moscow State University of Technology "STANKIN"

- 1. Each student who has concluded a rental contract with the University is provided with one place in the university dormitory.
- 2. After moving into the dormitory, the student cannot independently move to another room or to another block without the agreement with the dormitory administration and execution of the relevant documents.
- 3. A pass to the territory of the dormitory for living students is an electronic student card. The procedure for obtaining a student's electronic card must be clarified at the University's Center of International Cooperation (office 0114). The student is required to present the student's electronic card when entering and leaving the dormitory. It is forbidden to transfer an electronic card to another person.
- 4. The basis for the moving in the dormitory is the warrant. You can get that warrant at the Center of International Cooperation (office 0114).
- 5. During the initial check-in at the dormitory, the student may be temporarily placed in the isolation ward until a certificate of health status is provided from the medical institution.
- 6. Accommodation in a dormitory s provided to students on a reimbursable basis. Payment for accommodation in the dormitory is carried out in accordance with the receipt. To receive a receipt, a student must come to the Office of Accounting and Financial Control at least 3 days before the start of the paid period of residence.
- 7. The period of residence of a student in a dormitory is determined in the rental agreement. At the end of the agreement, the student is obliged to extend the contract, or to leave the dormitory.
- 8. Each student must observe cleanliness and order in the room and in the block, as well as in common areas of the dormitory, turn off the lights, electrical appliances and water when leaving the room, keep the issued equipment and personal items in good condition.
- 9. Each student must comply with fire safety rules and the rules of living in the dormitory, respect his neighbors, and not create conditions that interfere with the rest and study of other residents.
- 10. It is forbidden to invite guests to the dormitory after 23.00 hours, and also to leave guests in the dormitory or the night.
  - 11. It is forbidden to smoke in the dormitory.
- 12. It is forbidden to drink alcohol and be in a dormitory while intoxicated.

- 13. It is forbidden to use independently purchased heating appliances in the dormitory.
- 14. It is forbidden to cook food in the rooms. Cooking is allowed only in designated areas available on each residential floor.
- 15. When leaving the dormitory the student must return the received equipment, bring the room in proper order, hand over the keys to the room and the unit to the reception representative of the administration, and sign a bypass sheet with the director of the dormitory or the reception representative of the administration. A bypass sheet is available at the Center of International Cooperation (Office 0114). After filling out the bypass sheet, you must return it to the Center of International Cooperation.