

Procedure for extending the period of temporary stay (registration)

The period of temporary stay (registration for migration) of a foreign citizen who has arrived to study at the MSUT STANKIN **full-time** may be extended:

- for one academic semester (for students who have arrived to study on the terms of an agreement on the payment for educational services);
- until the end of the current school year (for students studying on a budgetary basis);
- until the end of the validity period of the visa (for students arriving from countries for which a visa of the Russian Federation is required)

A foreign student must independently control the expiration of his stay in the Russian Federation (expiration of the migration registration) and **take timely measures to extend the duration of his stay (migration registration) or travel outside the Russian Federation.**

To extend the period of stay (migration registration) **no later than 10 calendar days before the expiration of the migration registration period**, a foreign student living in a university dormitory must submit the following set of documents to the Center of International Cooperation (office 0114):

- The original passport and a copy of ALL pages of the passport, regardless of whether there are any marks from the border control services on them (one copy)
- Original and copy of the migration card (one copy)
- Temporary residence permit (RVP), residence permit (residence permit) in the Russian Federation, work permit (if any) and copies of these documents (one copy)
- The detachable part of the notification form for migration registration and a copy of the document (one copy)

Foreign students who do not live in the university dormitory must submit to the Center for International Cooperation (office 0114) **no later than 10 (ten) days** before the expiration of the migration registration (registration) period the following set of documents for receiving a Petition for an extension of migration registration at the place of actual stay:

- Original passport and a copy of the first page (spread with photo);
- If there is a mark (stamp) in the passport of the Ministry of Internal Affairs of the Russian Federation on registration at the place of residence in the Russian Federation, it is also necessary to provide a copy of the page spread of the passport that has this mark;
- Original and copy of the migration card (one copy)
- Application for receiving the Petition ([Appendix No. 1](#))
- Application - a note explaining the actual place of stay in case that a foreign student applies for the first time or the previous place of actual stay was changed ([Appendix No. 2](#))

The deadline for preparing the Petition for the migration registration is 4 (four) business days from the date of application.

With any questions about migration registration, you must contact the Center for International Cooperation **by phone +7 (499) 973-39-66** or in person at office 0114 according to the schedule:

Monday
Wednesday from 10:00 until 16:30.
Friday