

## MEMO FOR A FOREIGN STUDENT ON POSTING FOR MIGRATION ACCOUNT

All foreign students arriving in the Russian Federation to study at the MSUT "STANKIN" need to arrive at the Center of International Cooperation (office 0114) **no later than the next business day after crossing the border** of the Russian Federation to complete all necessary documents and register for migration.

For foreign students living in a university dormitory, migration registration is carried out by employees of the University's Center for International Cooperation.

Foreign students who do not live in the university dormitory must independently register for migration at the place of actual residence on the basis of a set of documents drawn up by the staff of the Center of International Cooperation.

**A FOREIGN CITIZEN IS OBLIGED TO REGISTER FOR MIGRATION EVERY TIME WHEN CROSSING THE BORDER OF THE RUSSIAN FEDERATION OR GOING TO ANOTHER CITY OF THE RUSSIAN FEDERATION !!!**

### PROCEDURE FOR STATEMENT ON MIGRATION ACCOUNT

#### Initial registration for migration.

A foreign student arriving in the Russian Federation must come to the Center of International Cooperation (office 0114) and provide the following package of documents:

- The original passport and a copy of ALL pages of the passport, regardless of whether there are any marks from the border control services on them (one copy)
- Original and copy of the migration card (one copy)
- Temporary residence permit (RVP), residence permit (residence permit) in the Russian Federation, work permit (if any) and copies of these documents (one copy)
- The tear-off part of the migration registration notification form (if there is a valid migration registration at another place of stay before arriving at university) and a copy of the document (one copy)

In case that a foreign student lives in a hotel or hostel, registration for migration is carried out by the administration of the hotel or hostel within one day from the date of check-in.

In case that a foreign student lives in relatives' apartment or rents an apartment, migration registration is carried out by the owner of the apartment within 7 (seven) working days from the moment of entry into the territory of the Russian Federation or moving of a foreign citizen in this apartment.

In order to receive the Petition, which is required for registration with a migrant register at a place of residence outside the university dormitory, a foreign student must visit the Center of International Cooperation.

You must have, in addition to the main set of documents, an Application for receiving the petition. ([Appendix No. 1](#))

**After applying for migration registration at the place of actual residence, a foreign student must provide the Center of International Cooperation (Office 0114) with a copy of the tear-off part of the Notification of registration for migration.**

When applying for migration registration, a foreign student needs to familiarize himself with the following regulatory documents of the Russian Federation:

- Federal Law of July 25, 2002 No. 115-FZ "On the Legal Status of Foreign Citizens";
- Federal Law of July 18, 2006 No. 109-Φ3 "On Migration Registration of Foreign Citizens and Stateless Persons in the Russian Federation".

With any questions of migration registration, you must contact the Center of International Cooperation **by phone +7 (499) 973-39-66** or in person at office 0114 according to the schedule:

Monday  
Wednesday                      from 10:00 until 16:30.  
Friday